

Jefferson County
Finance Committee Minutes
March 6, 2015

Committee members: Braughler, James B (Vice Chair) Poulson, Blane
Hanneman, Jennifer (Secretary) Schroeder, Jim
Jones, Richard C. (Chair)

1. **Call to order** – Richard Jones called the meeting to order at 8:00 a.m.
2. **Roll call (establish a quorum)** – All committee members were present. Staff in attendance was Ben Wehmeier, Tammy Worzalla, Blair Ward, Bill Kern and Brian Lamers. Other present were Dave Wagner from Elhlers.
3. **Certification of compliance with the Open Meetings Law** – Wehmeier certified that notice of the meeting complied with the Open Meetings Law.
4. **Review of the agenda**-No Changes
5. **Public Comments** – None
6. **Approval of Finance Committee minutes for February 12th, 2015.** A motion was made by Hanneman/Braughler to approve the minutes of February 12th, 2015. The motion passed 5-0.
7. **Communications** –None
8. **Discussion and recommendation to the County Board regarding departmental surplus (deficit) activity for 2014 and related budget amendments for 2014.** Lamers went through the 5 departments that had deficits and the reason for the deficit. The Sheriff deficit amount was \$235,700 which was due to overtime, worker's comp and a decrease in jail population. The Register of Deeds deficit was \$25,100 which was from a decrease from real estate transactions. The Corporation Counsels deficit of \$44,900 was due to two individuals retiring with each receiving a benefit payout. The Coroner was \$2,500 deficit caused from uncontrollable autopsies. The Clerk of Courts deficit was \$86,800 which was caused by an increase in court appointed attorney fees. Discussion took place on controlling the Sheriff Department overtime and overages. Wehmeier explained some of the things that took place to reduce the deficits such as utilization of Jail Assessment fund in the Sheriff's budget, utilization of the redaction fees to reduce the Register of Deeds deficit and not approving a capital carryover from the Clerk of Courts. A motion was made by Braughler/Poulson to recommend to the County Board funding of the departmental deficit activity for 2014 through budget amendments for 2014 including any necessary minor adjustments made by the Finance department. The motion passed 5-0.

Lamers went through a change that will happen to the resolution and would like a motion on it to include the budget amendment to transfer the surplus from Human Services to the General Fund in the amount of \$255,258 to be used to fund future capital projects for the County. A motion was made by Schroeder/Hanneman to include the transfer of surplus from the Human Services Department to the General Fund. The motion passed 5-0.

9. Discussion and recommendation to the County Board regarding 2014 non-lapsing departmental requests amending the 2015 budget. The Finance Committee reviewed the 2014 non-lapsing departmental requests individually by department. A motion was made by Schroeder/Hanneman to recommend to the County Board the remaining 2014 non-lapsing departmental requests including any necessary minor adjustments made by the Finance department. The motion passed 5-0.

10. Discussion and possible action on the 3rd series bonding for Resolution 2013-78. Wehmeier discussed what was approved at the Infrastructure and Highway Committees on the satellite shops and information and the other cost. Dave Wagner from Ehlers went over the three options for borrowing and the tax rate for the debt service. The first option did not include the satellite shops the second included the satellite shops and the third option included bonding up to the maximum approved amount. A question was asked by Braughler why some committee members voted no from the Infrastructure Committee and the Highway Committee on building satellite shops. Schroeder explained that one reason was that the committee member stated that the satellite shops may not have been a good return on investment and another committee member did not see a need for a bathroom at the facilities. A motion was made by Poulson/Schroeder to recommend the second option which includes the satellite shops to bond for \$4,165,000 for the final bonding to the County Board. The motion passed 5-0.

Lamers requested to Chair Jones to go back to item #8 for a further change.

11. Set future meeting schedule, next meeting date, and possible agenda items – The next meeting is Tuesday March 12, 2015 at 8:30 am. The agenda items will include an update on the Highway projects and projections of budget vs. actual. Jones asked to be placed on the agenda an update to the state budget.

12. Adjourn – A motion was made by Hanneman/Poulson to adjourn 8:43a.m. The motion passed 5-0.

Respectfully submitted,

Jennifer Hanneman
Finance Committee
Jefferson County
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